



## Wedding Terms & Conditions

These terms and conditions apply to makeup services provided by Hannah Mills Makeup Artist ABN: 69154722576 to you. Upon booking a makeup application with Hannah Mills Makeup Artist and affiliates, you agree to the following Terms & Conditions.

### MAKING A BOOKING

Booking a makeup application can be made up to 1 day prior if there are appointments still available. The booking is fully secure upon confirmation from Hannah Mills Makeup Artist.

### WEDDING MAKEUP BOOKINGS

All Wedding Makeup Bookings require a non-refundable booking fee to secure your reservation, which is due within 48 hours of booking and require a minimum of 12 weeks' notice to cancel your booking, otherwise the remaining balance will be charged as a cancellation fee.

Wedding parties of 3+ people, require a 30% non-refundable booking fee.

Wedding parties of 1 – 2 people require a \$100 non-refundable booking fee.

*\*Friday and Saturday Wedding bookings will be required to have a minimum of 6 people.*

*\*Sunday – Thursday no minimum is required*

*\*Public holiday surcharge 10%, no exceptions*

### WHAT BOOKING FEES COVER

Bookings fees are in place to secure your booking date and time. They are also in place to cover the admin side of your booking. This includes contact regarding booking details, invoicing, going over Makeup looks/ Inspiration, any concerns and advice.

### WEDDING TRIALS

Whilst it is not obligatory to have a makeup trial, a trial is highly recommended as they give us the opportunity to go over options and styles to ensure both the artist and client are on the same page and the client has their perfect bridal look. Trials take place at Hannah Mills Makeup Artist studio in Diddillibah and run for up to 1.5 hours. Trials are a perfect time to try a few slight variations.

Trial costs and availability will be emailed to all brides 3-4 months out from their big day. All trials require an \$80 non-refundable booking fee, due within 48 hours of making the booking, unless otherwise discussed. If the client chooses to decline a trial, the clients wedding day appointment time is 1 hour, no exceptions and any changes may incur an additional fee.

## **WEDDING DAY TIMING**

Your allocated time for your wedding day is based on the number of people booked. This then gets transferred to the required hours and minutes to complete your booking. Additional time is allocated either side for travel and insurance of completion. The hours allocated by Hannah Mills Makeup artist, is the section of the day that is reserved for your booking. Hannah Mills Makeup artist reserves the right to take other bookings around your allocated time at Hannah Mills Makeup Artist discretion. Please note your booking is not for the full day booked. If you wish to have Hannah Mills Makeup artist services reserved for a full day this is an additional cost and is subject to availability. For a full day booking, please discuss with Hannah Mills Makeup artist administration.

## **BOOKING TIMES**

For bookings held at Hannah Mills Makeup Artist studio you are required to be at your appointment 5 minutes before the scheduled time. There is a 15-minute allowance to arrive after the scheduled time, however, after this time Hannah Mills Makeup Artist reserves the right to cancel the booking with payment still required to be paid in full. The reason for this is to protect other client bookings scheduled for that day and to ensure their appointment times are not affected.

## **PAYMENT**

Once a Booking has been confirmed, an invoice will be sent out via email.

Your non-refundable booking fee will be required to be paid in full within 48 hours upon receiving. Your remaining balance is to be paid in full and to be finalized no sooner than 4 weeks prior to your wedding date, via direct deposit. Remaining balances must be paid no later than 2 weeks prior to your booking date, unless otherwise discussed.

Payment types include direct deposit into nominated account and cash. Should the direct deposit payment method be chosen, you are required to email [admin@hannahmillsmakeup.com](mailto:admin@hannahmillsmakeup.com) a payment receipt provided to you by your bank. Final payment is to be made as a lump sum. There are no payment plans or split payments available.

If payment is made via direct deposit, please include in the description your name + invoice number. For example: Smith0991

If no booking fee is received after 48 hours, Hannah Mills Makeup Artist reserves the right to book another wedding/client, unless original client can prove payment has been made.

## **TRAVEL**

A quote can be provided upon request.

## **PARKING**

In circumstances when parking fees apply, the client will be required to cover the charges when makeup services are being conducted, for example hotel parking and meter parking.

## **PERSONAL INFORMATION**

Hannah Mills Makeup Artist requires information on whether the client has allergies. In no event, shall Hannah Mills Makeup Artist have any liability for incidental, or consequential damages however characterised, for example eczema, sensitive skin, and eyes.

In order to provide the best service to our clients, Hannah Mills Makeup Artist may request personal details such as your name, address, telephone number and email address. This information is not disclosed with anyone outside of Hannah Mills Makeup Artist organisation.

## **PHOTOGRAPHS**

Hannah Mills Makeup Artist reserves the right to take photographic or film records of any make-up applications, and may use any such photographs for promotional and/or commercial purposes - only with your consent, of course!

## **CANCELLATIONS + CHANGES**

In the event that the original scheduled artist(s) are unable to attend the appointment on the scheduled booking date, every attempt will be made to replace them. However, if unsuccessful, the limit of liability is a full refund of all monies already paid for makeup and/or hair for the affected date only.

Prices are subject to change without notice. If you have already paid a non-refundable booking fee then you will retain the rates invoiced at the time of booking. Except in the case your booking falls on a public holiday. Hannah Mills Makeup artist will then reserve the right to add the public holiday surcharge of 10%, with no exceptions.

Hannah Mills Makeup Artist reserves the right to terminate a booking if at any time, for any reason the client/s or clients representatives behaviour, actions or inactions causes distress to the artist.

Any reductions in the booked number of people for your wedding date will still be required to be paid if less than 12 weeks' notice is given.

Clients wishing to change the date of their trial, must give two weeks' notice. Bridal trials require two weeks' notice to cancel appointments, if less than two weeks' notice is given clients forfeit their trial booking fee, and may be charged an additional admin fee to change their trial date.

All clients are allowed two changes to their booking/invoice, excluding late notice changes and cancellations. An admin fee will be charged for additional changes required. Hannah Mills Makeup Artist reserves the right to refuse provision of services which are additional to those specified in the quote and not agreed on prior to the date of service.

## **Illness**

In the event of an illness affecting a makeup booking you have with Hannah Mills Makeup Artist the below will apply;

- With more than 6 weeks' notice and a medical certificate, one free change of date may be honoured, with no additional cancellation fees or chargers.
- Under 6 weeks' notice, will incur additional admin fees, and bookings may be charged at any new rates in place at the time.

If you require an additional change of date above the one free move, an additional \$100 admin fee will be added to your final invoice. Non-refundable booking fees will remain non-refundable with no exceptions. This includes if Hannah Mills Makeup Artist is unfortunately unavailable for your new chosen date.

If you are unable to postpone your wedding or event and have chosen to cancel, a minimum of 6 weeks' notice from your confirmed booking date is required in order to receive a credit for the balance paid (less non-refundable booking fee). This includes if your invoice has been paid in full. No refunds will be available.