



## Events & Formal Terms & Conditions

These terms and conditions apply to makeup services provided by Hannah Mills Makeup Artist ABN: 69154722576 to you. Upon booking a makeup application with Hannah Mills Makeup Artist and affiliates, you agree to the following Terms & Conditions.

*After paying your \$50 deposit, you have committed to the terms and conditions outlined below and are committed to your booking.*

### **MAKING A BOOKING**

Booking a makeup application can be made up to 1 day prior if there are appointments still available. The booking is fully secure upon confirmation from Hannah Mills Makeup Artist and deposit has been received.

### **WHAT BOOKING FEES COVER**

Bookings fees are in place to secure your booking date and time. They are also in place to cover the admin side of your booking. This includes contact regarding booking details, invoicing, going over makeup looks/ inspiration, any concerns and advice.

### **BOOKING TIMES**

You are required to be at your appointment 5 minutes before the scheduled time. There is a 15-minute allowance to arrive after the scheduled time, however, after this time Hannah Mills Makeup Artist reserves the right to cancel the booking with payment still required to be paid in full. The reason for this is to protect other client bookings scheduled for that day and to ensure their appointment times are not affected.

### **FORMAL MAKEUP BOOKINGS**

All Formal Makeup Bookings require a \$50 non-refundable booking fee to secure your date and time. Hannah Mills Makeup Artist requires a minimum of 6 weeks' notice to cancel your booking, otherwise the remaining balance will be charged as a cancellation fee.

### **MAKEUP BOOKING**

All Event makeup bookings and Formal Trials require a \$50 non-refundable booking fee, and a minimum of 48 hours to cancel or reschedule your booking, otherwise the remaining balance will be charged as a cancellation fee.

If no deposit is taken at the time of booking your makeup appointment, then a cancellation fee still applies if less than 48 hours' notice is given.

## **PAYMENT**

Once a booking has been confirmed, an invoice will be sent out via email. Your non-refundable booking fee will be required to be paid in full within 48 hours upon receiving. Your remaining balance is to be finalized the week prior via direct deposit or paid in cash the day of your makeup booking or formal booking. Payment types include, direct deposit into nominated account and cash. Should the direct deposit payment method be chosen, you are required to email [admin@hannahmillsmakeup.com](mailto:admin@hannahmillsmakeup.com) a payment receipt provided to you by your bank. Final payment is to be made as a lump sum. There are no payment plans available.

When paying your deposit or invoice, please include in the description your name + invoice number. For example: Smith 0991

## **TRAVEL**

A quote can be provided upon request. Any travel prior to 6am will incur an additional fee.

## **PARKING**

In circumstances when parking fees apply, the client will be required to cover the charges when makeup services are being conducted, for example hotel parking and meter parking.

## **PERSONAL INFORMATION**

Hannah Mills Makeup Artist requires information on whether the client has allergies. In no event, shall Hannah Mills Makeup Artist have any liability for incidental, or consequential damages however characterised, for example eczema, sensitive skin, and eyes.

In order to provide the best service to our clients, Hannah Mills Makeup Artist may request personal details such as your name, address, telephone number and email address. This information is not disclosed with anyone outside of Hannah Mills Makeup Artist organisation.

## **PHOTOGRAPHS**

Hannah Mills Makeup Artist reserves the right to take photographic or film records of any make-up applications, and may use any such photographs for promotional and/or commercial purposes - only with your consent, of course!

## **CANCELLATIONS + CHANGES**

Hannah Mills Makeup Artist reserves the right to terminate a booking if at any time, for any reason the client/s or clients representatives behaviour, actions or inactions causes distress to the artist. In the event that the original scheduled artist(s) are unable to attend the appointment on the scheduled booking date, every attempt will be made to replace them. However, if unsuccessful, the limit of liability is a full refund of all monies already paid for makeup and/or hair for the affected date only.

Any reductions in the booked number of people for your booking will still be required to be paid in full if less than 2 weeks' notice is given.

Prices are subject to change without notice. If you have already paid a security deposit then you will retain the rates invoiced at the time of booking.

Hannah Mills Makeup Artist reserves the right to refuse provision of services which are additional to those specified in the quote and not agreed on prior to the date of service.

**COVID – 19**

In the event of Covid -19 effecting a makeup booking you have with Hannah Mills Makeup Artist. One free change of date will be honoured, with no additional cancellation fees or charges. If you require an additional change of date above the one free move, an additional \$100 admin fee will be added to your final invoice. Non-refundable booking fees will remain non-refundable with no exceptions. This includes if Hannah Mills Makeup Artist is unfortunately unavailable for your new chosen date.

If you are unable to postpone your event and have chosen to cancel, a minimum of 6 weeks' notice from your confirmed booking date is required in order to receive a credit for the balance paid (less non-refundable booking fee). This includes if your invoice has been paid in full. No refunds will be available.